



Counselors for Social Justice (CSJ) Chapter Agreement

Chapter Chartering Agreement between CSJ National and Chapter

Chapter Name: _____

Counselors for Social Justice is a community of counselors, counselor educators, graduate students, and school and community leaders who seek equity and an end to oppression and injustice affecting clients, students, counselors, families, communities, schools, workplaces, governments, and other social and institutional systems. In reflection of this, the decision to form a Chapter of CSJ is noteworthy for your institution and represents a commitment on behalf of your organization and CSJ to work cooperatively to promote social justice among your peers, colleagues, supervisors, and community.

This charter attests to the agreement of the chapter to follow all of CSJ's Bylaws, policies, and procedures in the operation and maintenance of the chapter. These Bylaws are found on the CSJ website (counseling-csj.org), and should be reflected in your Chapter Constitution.

To maintain chapter status in good standing and be eligible for support and recognition by CSJ National, the chapter will:

- Have and follow an approved Chapter Constitution/Bylaws.
- Submit changes to the Chapter Constitution/Bylaws for approval by the CSJ Board before they go into effect.
- Submit a Chapter Annual Report Form once a year (including for inactive chapters) - due by May 31 each year.
- Keep National CSJ informed of changes in leadership including active contacts for the chapter.
- Meet as a chapter at least twice every year.
- Ensure all chapter leaders maintain active membership in the CSJ National organization.
- Advise National CSJ of any ethical complaints filed against chapter officers, leaders, or faculty advisors.
- Comply with National CSJ Bylaws, policies, and procedures as determined by the CSJ Board.
- Follow CSJ guidelines for use of logo by chapters.
- Have, at all times, an organization President.
- *Student or University Chapters only:* Have, at all times, a Faculty Advisor who is a member of a full-time faculty member and a member of CSJ National.

Chapters found not to be meeting the terms of this agreement may be designated as out of compliance (not in good standing), and will be ineligible to participate in CSJ programs. The most common cause of compliance issues is failure to submit the Annual Report, which often results from not communicating changes in chapter contact information to the CSJ Membership Committee. If a chapter goes out of compliance, the CSJ Membership Committee and national CSJ will attempt to contact the chapter to remediate any such issue. If repeated attempts to request compliance from the chapter go unanswered, National CSJ will be forced to begin a process of de-chartering the chapter. Please note that Counselors for Social Justice is trademarked, and only formally chartered/approved chapters are permitted to use this mark.

Our names below attest to the chapter's commitment to adhere to CSJ's policies and procedures. A copy of this signed agreement will be returned to the chapter upon approval by Counselors for Social Justice.

Role	Name and Signature	Email	Date
Chapter President			
Chapter Faculty Advisor <i>(student/university chapters only)</i>			
CSJ National Board Member Approving Chapter			